

St Mary's Primary School Nursery Unit  
122 Old Mountfield Road  
Killyclogher  
Omagh  
BT79 7LT

Principal: Mrs C McAuley  
Chair of Board of Governors: Mr N McKenna

Voluntary Maintained Nursery Unit  
Admissions No: 26 (Full-time)

Nursery Opening Times: 9:00am – 1:30pm  
A mid-day meal is available  
Telephone: 028 8224 2313  
Fax: 028 8225 1665  
E-mail: [info@stmaryps.killyclogher.ni.sch.uk](mailto:info@stmaryps.killyclogher.ni.sch.uk)

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### Respective Functions of the Board of Governors in relation to admissions.

The Admissions Criteria will be applied by the Board of Governors.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents/guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. Examples of such information include whether the child/children have brothers or sisters attending.

Children who are not normally resident in Northern Ireland will not be considered for places, until all children who live in Northern Ireland have been considered. The Board of Governors has determined that, in the event of there being more applicants than places available, the following criteria will be applied, in the order set down, to select children for the available places.

Preference will be given to those applications that place St Mary's Primary School Nursery Unit as their 1st choice of pre-school provision.

### Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 07 January 2026 at 12noon (GMT) and an application submitted by the closing date of 21 January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21 January 2026 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

### Statutory Criteria

1. Children from socially disadvantaged circumstances in their final pre-school year who were born:
  - on or between 2 July 2022 and 1 July 2023 (inclusive) and whose parents have not exercised their right to defer their child's entry to primary school; or,
  - on or between 1 April 2022 and 1 July 2022 (inclusive) or were due to be born on or between those dates but were born earlier; and,
    - have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
    - that child's parent has completed a request to defer their child starting P1 until September 2027.

**Note: Children from 'socially disadvantaged circumstances' means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement. The application procedure for Pre-School will outline how Benefit Verification can be submitted.**

2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by criterion 1).

### Sub-Criteria

If there are more children satisfying the last criterion above which can be applied, then selection for the remaining places will be on the application of the following sub-criteria in the order set down below:

- 1 Children whose parent(s)/guardian(s) reside in the Parish of Cappagh.
- 2 Children with a brother(s)/sister(s)/half-brother(s)/half-sister(s) presently or previously enrolled in St Mary's Primary School or St Mary's Nursery Unit, Killyclogher.

- 3 Children who, in the opinion of the Board of Governors, have special home circumstances, considered in the following order:
  - (a) A child who has one or both parents deceased.
  - (b) A child whose parent(s)/guardian(s) has/have a long-term illness – medical evidence required.
  - (c) A child from a family of three or more pre-school children - evidence required.
  - (d) Children who are twins (or other multiple births).
  - (e) A child who is a Child Looked After, defined by the Children (NI) Order 1995 as children ‘who are in the care of a Trust or who are provided with accommodation by the Trust’.
- 4 Other children.

In the event of oversubscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname as stated on the birth certificate, in the order set out below:

**K Mc U R W Q H D B A L P I C O F T M Y G E N X S V Mac Z J**

The order was determined by a randomised selection of letters. In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initial of the forenames as stated on the birth certificate will be used.

It is important that parent(s)/guardian(s), when submitting the application form, give all the relevant supporting information and written evidence that may be needed as per the published admissions criteria including the child’s birth certificate. In particular, please include the full names of presently or previously enrolled siblings in St Mary’s Primary School, Killyclogher, or St Mary’s Nursery Unit, Killyclogher, within your application.

### Non-Statutory criteria

3. Children who were born:

- on or between 1 April 2022 - 1 July 2022 (inclusive), or were due to be born on or between those dates but were born earlier; and
  - have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and,
  - that child’s parent has completed a request to defer their child starting P1: or,
- on or between 2 July 2023 and 1 July 2024 (inclusive); or,
- on or between 1 April 2023 and 1 July 2023 (inclusive) or were due to be born on or between those dates but were born earlier; and that child’s parent has completed a request to defer their child starting P1 until September 2028.

### Tie Breaker – Non-Statutory Criterion 3

Children within Criterion 3 will be selected in Chronological Order of Age – eldest child first. In the event of two or more children having the same date of birth, the above randomised selection of letters will be used.

### Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant’s application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### Waiting List Policy

Should a vacancy arise after 19 May 2026, the above criteria will be applied to select pupils from our Waiting List. The school will contact you in writing if your child gains a place in the school by this method.

Your child’s name will be automatically added to the Waiting List. Please contact the school if you wish for your child’s name to be removed from the list.

The same Admissions Criteria will be used for applicants after 1 September for part-time admissions.

Applications and Admissions to Pre-School		
Year	Total Applications	Total Admissions
2025/2026	40	26