

ABSENCE NOTIFICATION FORM



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Please note - This form must be completed for each period of	Please note - This form must be completed for each period of
pupil absence and returned to the class teacher immediately.	pupil absence and returned to the class teacher immediately.
Name of Pupil	Name of Pupil
Class / Teacher Name	Class / Teacher Name
Date(s) of Absence	Date(s) of Absence
Reason	Reason
Signed (Parent / Guardian):	Signed (Parent / Guardian):
Data	Data